

Clean Team USA
1314 N. Larch St.
Lansing, MI 48906

Employment Application
An Equal Opportunity Employer

Filing this application does not imply that the applicant will be employed, but rather only that the applicant will be considered in competition with other applicants.

Clean Team USA is an Equal Opportunity Employer. It is the Company's policy to afford equal employment opportunity regardless of race, religion, color, national origin, sex, age, marital status, height, weight, disability, or veteran status. Michigan law requires that a person with a disability or handicap requiring accommodation for employment must notify the employer in writing within 182 days after the need is known.

PERSONAL INFORMATION

_____ Date of Application

Name (first, middle, last)

Present Address (street, city, state, zip code)

Home Telephone or Cell phone you can be reached at

Date available to start

Email address

1. Are you at least 18 years old? Yes No

2. Work Permit No. _____ (if under 18)

3. Have you ever been convicted of a crime (including misdemeanors)? Yes No

Are there any felony charges pending against you? Yes No

(A "Yes" answer to either question will not automatically disqualify you).

Explain: _____

4. Have you previously been employed by the Company? Yes No

If yes, when: _____

Under what name: _____

5. Have you submitted an application to the Company before? Yes No

If yes, when: _____

Under what name: _____

6. List any/all relatives currently employed at the Company.

Do you have a vehicle for your own personal use? Yes No

Has your driver's license ever been revoked, suspended, restricted? Yes No

If yes, for what reason and for how long? _____

List any moving violations during the last three (3) years: _____

EDUCATIONAL HISTORY

Circle last grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

Name of High School: _____

GED: _____ State: _____

<u>Schools (include trade schools) attended other than high school</u>	<u>Location (City and State)</u>	<u>Course or Major Studied</u>	<u>Dates Attended</u>	<u>Degree</u>

EMPLOYMENT HISTORY

List below, beginning with the most recent, all present and past employment (use a separate sheet of paper if necessary)

Company Name	Company Address	Phone Number
Position Held/Job Title	Dates of Employment	
Name and Title of Immediate Supervisor		
Reason for Leaving	Hourly Wage/Salary	
Brief Description of Duties		

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In case of emergency, contact:

_____ Name _____

_____ Address _____

_____ Telephone _____

I certify that all of the information furnished on this Application is true, complete and correct. I understand and agree that any falsification, misrepresentation or omission of fact, either on this Application or during the pre-hire process, will be reason for (1) my not being offered employment, or (2) dismissal at any time from the service of Clean Team USA, if employed.

I understand that consideration for employment at Clean Team USA, is conditional upon a review of my qualifications, work history, references, etc. I authorize Clean Team USA, to request and obtain verification that the information given by me on this Application is true, accurate and complete. I understand that such verification may include, but may not be limited to background information pertinent to the position for which I have applied, verification of education, verification of employment history, investigation of criminal history, etc. I therefore authorize my current and all previous employers to cooperate with Clean Team USA, and to release, on a confidential basis, any information they may have concerning me, including information in my personnel record or otherwise known to them, to Clean Team USA, in connection with my application for employment with Clean Team USA. I specifically release from liability any current or former employer(s), its agents, representatives, employees, officers, directors, etc., for or on account of their providing/disclosing such information to Clean Team USA

I understand and agree that my employment and compensation is for no definite period and may, regardless of the time and manner of payment of my wages and salary, be terminated at any time by me or the Company, with or without cause, and with or without any previous notice. I also understand and agree that the Company has the right to unilaterally modify and/or terminate any policies, practices, procedures and standards it has adopted or implemented, to the extent not prohibited by law. I acknowledge that no Company employee nor representative, other than the President, has either the power or authority to enter into any agreement for employment for any specified period of time, or to make any representations or agreements contrary to any of the foregoing, unless that agreement is in writing and is signed by the President. I understand that any prior representations, promises, contracts or statements made by or on behalf of the Company are expressly superseded by the foregoing.

I am capable of handling a minimal job which includes bending, carrying, reaching , walking, climbing stairs, twisting, crawling, kneeling and lifting approximately 25 to 50 pounds depending on the job.

I agree in the event of termination that I will receive my last paycheck on the next scheduled pay date and that all Clean Team USA property must be turned in prior to receiving said check. Keys and pass cards will be turned into Clean Team on the day of termination by 5:00 pm to our main office whether the termination was voluntary or involuntary.

The Immigration Reform and Control Act of 1986 states that employers must require all persons hired to submit documents to the employer showing their identity and their right to be lawfully employed in the United States. It also requires that the employee complete and sign a government form to this effect. I understand that if hired by Clean Team USA, I will timely furnish documents for inspection that verify my identity and that I am legally permitted to work in the United States. Furthermore, I understand that my employment will be terminated if I fail to timely provide the necessary documents.

Dated: _____

Signature

(Applicant's name – printed)